

Exit/Withdrawal Codes

To ensure accuracy and comparability of our existing data, please review the codes below. If a student has exited your school, be sure to give them a status end date and assign the appropriate exit code. If you have any questions regarding the definition of any of the below types please contact our office.

The circumstances under which the student exited from membership in an educational institution based on the following codes:

- 01** Expelled, didn't return to any school
- 02** Student discontinued education – dropout* (see below definition of a dropout). Students leaving school to pursue a GED must be reported as drops.
- 03** In-state School Transfer
- 04** Student graduated (student has attained the credits needed to obtain a regular diploma)
- 05** Student died
- 06** Committed to institution (correctional facilities, mental hospitals, etc)
- 07** Reached maximum age for special education services (21)
- 08** Out-of-State School Transfer (student data file must include a request for transcript)
- 09** Colony student > grade 8 – religious exemption (student has been excused from public school attendance, SDCL 13-27-1.1)
- 10** Student retained
- 11** Student continues
- 12** Persistently Dangerous Transfer
- 13** School Improvement Transfer
- 14** Home School Transfer
- 15** Suspended
- 16** Home School Completer
- 17** Discontinued education – completed GED
- 18** Discontinued education – excess compulsory age

Special Education Exit Codes

- 01** Not receiving SE services
- 02** Graduated (high school diploma)
- 04** Reached the maximum age
- 05** Died
- 06** Moved, known to be continuing
- 07** Moved, not known to be continuing
- 08** Dropped out
- 09** Refused services
- 10** ISFP done before max age/Pt C
- 11** Change in IEP
- 12** Student Continues

****A dropout is defined as a student that:**

- 1) Was enrolled in school at some time during the school year;
- 2) Was not enrolled on the last day of school;
- 3) Has not graduated from high school or completed a state approved program;
- 4) Does not meet any of the following exclusionary conditions:
 - Transfer to another accredited education program
 - Temporary absence due to suspension or illness
 - Excused from public school attendance (SDCL 13-27-3)
 - Death

Summer Dropouts – these are students who were not dropouts at the close of the previous school year but who failed to enroll by October 1. Summer dropouts are reported as dropouts for the grade and school for which they fail to report. To manage this information in Infinite Campus, enroll the student with the normal start date for the school year and end the enrollment using the same date with the appropriate exit code. This will cause the student to be enrolled for one day.

Facilities in which students may be double-counted

If you have a student placed in one of the facilities listed below you may keep them on your membership roles for up to 90 days as per ARSD 24:17:03:05

Short Term Group Care

1. Keystone Treatment Center – Canton – 41001
2. Chief Gall Alternative – Adolescent Treatment Center – Aberdeen – 06901
3. Our Home Rediscovery – Huron – 02002
4. Volunteers of America – Shelter Care – Sioux Falls – 49005
5. Volunteers of America – Adolescent Treatment – Sioux Falls – 49005
6. Volunteers of America – New Start – Sioux Falls – 49005

JDC's (Juvenile Detention Centers)

1. Aberdeen JDC – 06001
2. Huron JDC – 02002
3. Pierre JDC – 32002
4. Rapid City JDC – 51004
5. Sioux Falls JDC – 49005
6. Walworth County (Selby) JDC – 62005
7. Wanbli Wiconi Tipi (Todd County) JDC - 66001

Resident District – is to keep the student enrolled at 100% with the Service Type field marked as P: Primary. The resident district needs to track how long the student is placed at the Short Term Group Care or JDC facility and must drop the student at the resident district on the 91st consecutive school day if the student is still attending the Short Term Group Care or JDC facility.

Attending District – will create an enrollment record showing their district as both the Resident and the Serving/Attending district for the period in which the student is attending the Short Term Group Care or JDC facility. The Percent Enrolled field should be marked as 100% and the Service Type field should be marked as S: Partial.

***This will allow for State Aid to be paid to both the Resident and the Attending District if the student is dually enrolled in both districts on the last Friday in September.